



HVM CONVENT SCHOOL

(A Senior Secondary School)

Affiliated to C.B.S.E, New Delhi (Affiliation No. 1630652 School Code 20632)

KARAMSAR COLONY, NEW SUBHASH NAGAR, BASTI JODHEWAL, LUDHIANA, PUNJAB.

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PCIR/096/2025-26

Date: 07.02.2026

Circular

For Class X

Subject: Special PTM for Class X Admit Card Distribution and Important Instructions

Dear Students & Parents

This is to inform you that a **Special PTM for Class X** has been scheduled on **Wednesday February 11, 2026** between **09:30 AM and 11:30 AM** for the distribution of **Admit Card** for the upcoming Board Examinations.

Kindly note the following important points:-

- Students & Parents will **report at the reception** on the day of PTM. Students must come in proper school uniform.
- Parents are requested to **clear the pending dues** of the current academic session **including fees of Month February and March beforehand**. **Admit Card will be issued only after clearing all the pending dues**.
- It is compulsory to avail the **school transport facility to the examination venue** on the days of the Board Examination for safety and wellbeing of the students. The Charges for the same is Rs.500/- (for all the examination days). **Charges must be deposited to the class teacher on the day of PTM** i.e. Wednesday February 11, 2026.
- Parents are required to **submit two options of streams for Class XI** (Session 2026-27). However the streams for Class XI student wise will be confirmed from school office from **March 09, 2026 to March 11, 2026** along with other formalities. No request will be accepted for admission in class XI after completion of the process. Final list will be displayed on March 12, 2026.
- Students who wish to apply for a **Transfer Certificate** after Class X must inform the class teacher on the same day.

Your presence is mandatory to complete all formalities on the scheduled day.

Principal